

THE RISK OBSERVER

FOUNDED 2006 — VOL. CLXI

PROFESSIONAL UNDERWRITERS

DAILY 5 CENTS, SUNDAY 15 CENTS

SCHOOL BUS ACCIDENT FILE SUMMARY

DATE OF ACCIDENT: _____ LOCATION: _____

BUS DRIVER NAME: _____

BUS #: _____ INTERNAL FILE NUMBER: _____

ENCLOSURES:

- DISPATCH ACCIDENT LOG
- ACCIDENT SCENE CHECKLIST
- PASSENGER POSITION CHART
- PASSENGER INJURY LIST
- WITNESS STATEMENTS
- FIELD SKETCH
- FIELD NOTES
- PHOTOGRAPHS WITH IDENTIFICATION
- NEGATIVES
- VIDEOTAPE (IF STORED SEPARATELY NOTE WHERE: _____)
- NEWSPAPER REPORTS
- TV NEWS ON VIDEOTAPE (STORED: _____)
- POLICE REPORT (REPORT #: _____)
- BUS MAINTENANCE RECORDS
- ROUTE SHEET
- TACOGRAPH
- CORRESPONDENCE REGARDING ACCIDENT
- PREVENTIBILITY / CONTRIBUTING FACTORS DETERMINATION
- RE-TRAINING RECORD
- OTHER PHYSICAL EVIDENCE (DESCRIBE: _____)
(STORED: _____)
- OTHER ITEMS (DESCRIBE: _____)

INDIVIDUAL RESPONSIBLE FOR THIS FILE AND ALL PHYSICAL EVIDENCE:

NAME: _____ POSITION: _____

DOES ANY OTHER PERSON HAVE ACCESS? _____ WHO? _____

SIGNED: _____ DATE: _____

